



Training Provider Comparison Table

Course information	Question	RTO A	RTO B	RTO C
Course availability	Do they have places available?			
Course details	Where will I need to go to attend classes/workshops?			
	Is it full-time or part-time?			
	When does it start?			
	How long does the course go for?			
	How is the course delivered (face to face, online or a mix?)			
	How many 'face to face' (or classroom) hours will there be per week and what are the expected hours of work in your own time?			
	How many students are in each class?			
	Is Recognition of Prior Learning (RPL)/credit transfer available for the course?			
	Do they teach on industry standard equipment i.e. a simulated workplace environment?			
	What course electives do they offer?			
	How will I be assessed? Exams, assignments, presentations, class participation			
	How long have they been delivering the course?			
	Who is the trainer and what experience do they have?			
	What industry/employer links do they have?			
	Do they organise work placements with an employer as part of the course?			

Course information	Question	RTO A	RTO B	RTO C
Course outcomes	Does the course lead to a nationally recognised qualification?			
	Will this course enable me to get the licence or ticket I need to work in my chosen industry? If so, what do I need to do to following the course to get this licence/ticket?			
	Can I build on this training or qualification in the future?			
	What percentage of course participants have found jobs in the field following the course?			
	What assistance do they offer to secure a job after finishing the course?			
Course costs and refunds	How much does the course cost?			
	Will I be eligible for a government subsidised training place?			
	Will I be eligible for a concession?			
	Can they provide a breakdown of the costs (including administration and books/material fees)?			
	What are the rules in regards to withdrawing from a course or course refunds?			
Course requirements	Are there any prerequisites for the course?			
	What level of computer literacy does the course require and do they offer support?			
Training facilities	Can I visit an open day?			
	Do they offer support services to help with my study?			
	Do they have computer and printing facilities? If so, is there a cost?			
	Do they have car parking/ public transport access?			
	Do they have child care facilities?			

For more information visit:

www.employment.gov.au